



**AGENDA for 1ST CALNE SCOUT GROUP
ANNUAL GENERAL MEETING
Wednesday 23rd September 2020 at 7.00 p.m. (Zoom)**

1. WELCOME BY THE GROUP CHAIRMAN
2. APOLOGIES
3. MINUTES OF PREVIOUS AGM
4. MATTERS ARISING
5. SAFETY REPORT
6. TREASURER'S REPORT AND ANNUAL ACCOUNTS
7. MATTERS ARISING FROM TREASURER'S REPORT
8. CHAIR'S REPORT
9. G.S.L. REPORT
10. ELECTION OF EXECUTIVE COMMITTEE OFFICERS: -
 - a. Chair
 - b. Vice-Chair
 - c. Secretary
 - d. Treasurer
 - e. Public Relations Officer
 - f. Fund Raising
 - g. Scout Parent Representative
 - h. Cub Parent Representative
 - i. Beaver Parent Representative
 - j. Co-opted Members
11. MID WILTSHIRE DISTRICT
12. DATES OF NEXT MEETINGS: A.G.M. and Executive Committee



MINUTES OF 1ST CALNE SCOUT GROUP
ANNUAL GENERAL MEETING
Sunday 29th September 2019

1. Mike Curry welcomed everyone to the meeting and thanked them all for coming.
2. **Apologies:** Clare Cashen, Zoe Powney
3. **Minutes of the Previous AGM** were provided during the AGM and are available on request.
4. **Matters Arising:** None raised
5. **Safety Report:** No safety issues at present. All activities have been conducted well. Mike Curry talked about the two recent maintenance days held since the last AGM to ensure that there are no hazards at the Hall or its surroundings. The completed 2019 Risk Assessment is also displayed in the Foyer of the Hall.
6. **Treasurer's report and Annual Accounts**

A copy of the Treasurer's Report was distributed and Mike Curry discussed the figures.

Cash position

The accounts are in a healthy monetary position and will be financially viable to continue in another financial year.

Income

Income was £22,216; it varies from year to year.

During this year our main streams of income came from the following activities

	2017/2018	2018/2019	Change	
Subscriptions	£14,756	£12,295	▼	17%
Gift Aid Repaid	£2,038	£2,631	▲	29%
Fundraising	£4,774	£3,185	▼	14%
Donations and Grants	£2,624	£412	▼	84%
Hall Hire	£2,550	£2,805	▲	10%

- Income was lower than last year due to a lower amount collected through membership subscription and less donations.
- It was to be noted that less income for Camps and Activities reflects that there were no major camps this year.
- Fundraising is still bringing in a substantial amount although we are desperate for more volunteers to help plan and organise fundraising activities for the coming year.

Expenditure

During the year our main expenditure can be summarised as follows:

	2017/2018	2018/2019	Change	
Capitation	£4,859	£4,585	▼	6%
Hall Running Costs	£3,566	£9,905	▲	64%
Vehicle Running Costs	£1,833	£1,381	▼	25%
Camp & Activity Costs	£2,573	£2,737	▲	9%
Fundraising Costs	£805	£902	▲	12%
Other Expenses	£279	£578	▲	107%

Expenditure was £20,935; it varies from year to year.

- Hall Running Costs at almost £10,000 includes a £3,000 investment in several sets of folding tables and chairs for use inside the hall.
- Hall hire continues to offset some running costs, hall repairs and maintenance have remained in line with prior year spend but rising utility bills put pressure on income sources.
- Thanks to Audrey for organising the Hall Hire.

Summary

At the end of the financial year, our closing balance for Total Cash Funds is £43,900

Cash is in a healthy position, reflective of the size of the group and the fact that we are saving some towards the cost of the building works.

7. Matters arising from Accounts:

Accounts were approved.

8. Chairman's Report.

- Mike welcomed and thanked our guests; leaders, executive committee members and parents.
- The group is running well, financially sound.
- Over the last year the executive committee have supported the group through purchase of folding tables and chairs that are stored on trollies to make the Hall an even safer environment.
- Mike further highlighted the success of the Group and of Calne across the World Scouting Organisation and highlighted the achievements of Jess, Harry and James.

9. G.S.L. Report

Toni Gregory took the opportunity to thank all our leaders and young leaders for all their hard work and support across the year. 2019 has been a successful year. 1st Calne now have 99 young people enrolled.

Beavers

They have enjoyed a wide range of activities including Faith and International Badges. As well as taking part in Calne Carnival.

Cubs

We have 2 Cub Packs, both of which are working on earning lots of badges, major highlight being that 7 cubs have earned their Silver Chief Scout Award. Cubs have also been learning about the environment through river dipping in Calne with the support of the Bristol and Avon River Trust.

Scouts

Plenty of energetic activities has included wide games on the downs and a night hike. Importantly the Scouts have been welcoming back a group of Russian children to learn about each other's culture.

10. Election of Officers

Chairman:	Mike Curry
Vice-Chairman:	Dave Thompson
Secretary:	Zoe Powney
Treasurer:	Claire Cashen
Public Relations Officer:	Becky Sage
Fund Raising Co-ordinator:	Sarah Leat
Scout Parent Reps:	Martin Cook
Cub Parent Representative	Becky Sage
Beaver Parent Representative:	Stu King

Leaders on Executive Committee:
GSL Toni Gregory

Assistant GSL

Martin Rushforth

Co-opted Members:

Sian Bunton

Sean Dawes

11. Mid Wiltshire District

Due to the Hike being shorter than expected and the AGM starting at 12:00 rather than 12:30 the representative from District was not present.

Note: as there was such a strong turnout for the morning Hike, with many younger children present, it was not practical to have guests waiting for the AGM to start as a result it was brought forward by 30 minutes.

Ian Schofield arrived shortly after the AGM was completed, Mike Curry apologised for any inconvenience caused to Ian.

12. Dates of Next Meetings

The next AGM will be planned after discussions of how to get more people to attend. To be advised.

The next committee meeting is scheduled to be at 7.30pm on Wednesday 23rd October at the Lansdowne.

Treasurer's Report for Year ending 31st March 2020

Year ending 31st March 2020 was another encouraging year for 1st Calne Scout Group. The Group's finances remain in a healthy cash position enabling Scouting activities to continue for another year for the benefit of our young people. The accounts show a marginal decrease in total monetary assets over the period from £40,262 to £40,092.

2019-20 Accounts

Income		Prior Yr		Expenses		Prior Yr	
Subscriptions	£10,940	▼	11%	Capitation	£3,373	▼	20%
Gift Aid	£0			Hall Running Costs (1)	£7,329	▼	26%
Fundraising	£2,287	▼	28%	Vehicle Running Costs	£2,078	▲	50%
Donations	£80	▼	81%	Camp & Activity Costs (2)	£2,716	▼	1%
Hall Hire	£3,690	▲	32%	Fundraising Costs	£770	▼	15%
				Other Expenses	£651	▲	13%
Total	£16,997	▼	20%	Total	£17,217	▼	14%

Income

Membership fee income has fallen a further 11% this year, but we are maintaining Group numbers at around 80-90 young people. Income from HMRC via the **Gift Aid** scheme missed the deadline for this year's accounts so will fall into 2020-21 accounting period (+£2000). Gift Aid continues to provide useful additional income to the Group, increasing the value of our membership fees and donations by 25p in every £1. I would urge all parents to sign up if eligible to do so.

Fundraising plays a huge part in continuing to run and grow 1st Calne Scouts. Although down on last year, both the Motorcycle Meet and Christmas Lantern Parade continue to be a fundamental source of income and raise around £1000 at each event.

Expenses

Hall Running Costs at over £7,000 illustrates an overall decline on the prior year's spend which includes a £3000 investment in several sets of folding tables and chairs for use inside the Hall. **Hall hire** continues to offset some of the running costs, hall repairs and maintenance have remained in line with prior years spend but rising utility bills continue to put pressure on income sources.

In summary, despite falling subscriptions and pressure from rising utility bills, membership will be held at £12 per month for another year. We will continue to monitor increasing hall utilities and expenses and look for savings wherever possible.

Clare Cashen

1st Calne Treasurer



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
1ST CALNE SCOUT GROUP

No (if any)
305922

Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2019	To	Period end date 31/03/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	10,940	-	-	10,940	12,295
Hall Hire	3,870	-	-	3,870	2,805
Camps / Activities	1,319	-	-	1,319	847
Donations and Grants	80	-	-	80	412
Uniform / Book Sales	-	-	-	-	-
Bank Interest Recieved	51	-	-	51	40
Gift Aid Repaid	-	-	-	-	2,631
Fundraising	1,987	-	-	1,987	3,185
Gas Rebate	-	-	-	-	-
Electricity Rebate	-	-	-	-	-
Tax Rebate	-	-	-	-	-
Sub total (Gross income for AR)	18,247	-	-	18,247	22,216
A2 Asset and investment sales, (see table).					
Sale of Assets - Canoes	120	-	-	120	-
	-	-	-	-	-
Sub total	120	-	-	120	-
Total receipts	18,367	-	-	18,367	22,216
A3 Payments					
Council Tax & Water	1,047	-	-	1,047	826
Insurance	1,500	-	-	1,500	1,457
Hall Repairs and Cleaning	2,508	-	-	2,508	2,133
Uniform / Badges	1,110	-	-	1,110	866
Minibus/Trailer Expenses	2,078	-	-	2,078	1,381
Electricity	685	-	-	685	464
Gas	1,273	-	-	1,273	1,587
Fundraising Expenses	770	-	-	770	902
Camp / Activity Expenses	2,925	-	-	2,925	2,056
Equipment	191	-	-	191	56
Support and Training	346	-	-	346	157
AGM Expenses	29	-	-	29	204
Donations	25	-	-	25	687
Advertising	60	-	-	60	-
Internet	316	-	-	316	321
Building Project	-	-	-	-	-
Capitation	3,673	-	-	3,673	4,585
Subscriptions	-	-	-	-	135
	-	-	-	-	-
Sub total	18,536	-	-	18,536	17,817
A4 Asset and investment purchases, (see table)					
	-	-	-	-	3,118
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	18,536	-	-	18,536	17,817
Net of receipts/(payments)	- 169	-	-	- 169	4,399
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	40,261	-	-	40,261	-
Cash funds this year end	40,092	-	-	40,092	4,399

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	17,988	-	-
	Short Term Investment Account	6,811	-	-
	Lloyds Building Fund	15,293	-	-
	Total cash funds	40,092	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Chair Report September 2020

The AGM is a requirement since we are a charity and we must ensure that accounts are approved to show how we're managing the group's money and everything is above board.

Whilst this report is for the last financial year where there was another strong year of Scouting in Calne I would like to talk about our current situation.

We are under extraordinary circumstances and our provision of scouting in Calne has been of course affected.

There have been so many people affected over the past 6 months and I must convey my thanks and best wishes to all those connected to the group and your loved ones during this time.

The executive Committee has continued to meet to ensure that the Hall and equipment is maintained and of course policy upheld.

Resolving issues such as bringing the Hall back into use recently for 3rd party users which was incredibly important to bring some income back into the Group, we have also agreed to suspend membership fees whilst we were not running. We thank those of you who continued paying.

We have seen that the cost for Scouting nationally had also been impacted during the period as to run our movement costs a significant amount of annual funding which we as a local group pay into.

This national membership fee will increase but we intend to evaluate how this affects the amount of money what we ask from you. Our group's scout leader will talk about the forthcoming months and the activities we're able to offer.

Please be forthcoming in volunteering in roles within the Scout Group.

Mike Curry

Chair



GSL Report September 2020

What can one say about this year except that it was very different!

All the fundraising events were cancelled for 2020. Several camps and the International Jamboree were also cancelled.

Scouting ceased in March due to the Covid19 Pandemic. Schools shut and everyone was confined to their homes except for the essential key workers.

On a positive note we recently asked our young people if they wanted to come back to scouting once it is safe to do so and 98% of our young people said yes.

Now we are on amber meaning we are unable to provide face to face scouting. The Scouting Association is led by the National Youth Association as to when we will be on yellow allowing us to provide face to face meetings.

In the meantime, we will be sending details to parents of online scouting through Zoom which will enable the children to login and do activities with the Leaders.

We may also be able to provide some outdoor activities however we still need to follow 2-meter social distancing and of course weather permitting.

We will keep you up to date with further information as and when we receive it.

Parents will shortly be receiving a copy of the Covid-19 Code of Conduct and Policy.

Please read carefully so you are aware of how the pandemic has changed the way we work in scouting. The Code of Conduct you will need to discuss with your child, so they understand and adhere to the current guidelines.

I would like to take this opportunity to thank everyone for their ongoing support for 1st Calne Scouts in this difficult time. A huge thank you to all the Leaders and Executive Committee whose encouragement and support of our group without whom there would be no Calne Scout Group.

Toni Gregory

Group Scout Leader