



**AGENDA for 1ST CALNE SCOUT GROUP
ANNUAL GENERAL MEETING
Sunday 17^t October 2021 at 4.00 p.m. (Scout Hall)**

1. WELCOME BY THE GROUP CHAIRMAN
2. APOLOGIES
3. MINUTES OF PREVIOUS AGM
4. MATTERS ARISING
5. SAFETY REPORT
6. TREASURER'S REPORT AND ANNUAL ACCOUNTS
7. MATTERS ARISING FROM TREASURER'S REPORT
8. CHAIR'S REPORT
9. G.S.L. REPORT
10. ELECTION OF EXECUTIVE COMMITTEE OFFICERS: -
 - a. Chair
 - b. Vice-Chair
 - c. Secretary
 - d. Treasurer
 - e. Public Relations Officer
 - f. Fund Raising
 - g. Scout Parent Representative
 - h. Cub Parent Representative
 - i. Beaver Parent Representative
 - j. Co-opted Members
11. MID WILTSHIRE DISTRICT
12. DATES OF NEXT MEETINGS: A.G.M. and Executive Committee



MINUTES OF 1ST CALNE SCOUT GROUP
ANNUAL GENERAL MEETING
Wednesday 23rd September 2020 (Zoom)

1. Mike Curry welcomed everyone to the meeting and thanked them all for coming. Also made a specific welcome to Alex Hobbs and David Stowell attending from Mid Wiltshire District. Note the AGM was hosted on-line using Zoom.
2. **Apologies:** Sean Dawes, Zoe Powney
3. **Minutes of the Previous AGM** were provided during the AGM and are available on request.
4. **Matters Arising:** None raised
5. **Safety Report:** No safety issues at present. All activities have been conducted well in the past Scouting year. There are no hazards at the Hall or its surroundings. The completed 2020 Risk Assessment is also displayed in the Foyer of the Hall.
6. **Treasurer's report and Annual Accounts**

A copy of the Treasurer's Report was distributed in advance of the "AGM BOOK 2020" by email. Clare Cashen discussed the figures.

Cash position

The accounts are in a healthy monetary position and will be financially viable to continue into another financial year.

Income

Income was £16,997; it varies from year to year.

During this year our main streams of income came from the following activities

	2018/2019	2019/2020	Change	
Subscriptions	£12,295	£12,295	▼	11%
Gift Aid Repaid	£2,631	£0		
Fundraising	£3,185	£2,287	▼	28%
Donations and Grants	£412	£80	▼	81%
Hall Hire	£2,805	£3,690	▲	32%

- Membership fee income has fallen a further 11% this year, but we are maintaining Group numbers at around 80-90 young people.
- Income from HMRC via the Gift Aid scheme missed the deadline for this year's accounts so will fall into 2020-21 accounting period (+£2000). Gift Aid continues to provide useful additional income to the Group, increasing the value of our membership fees and donations by 25p in every £1. I would urge all parents to sign up if eligible to do so.
- Fundraising plays a huge part in continuing to run and grow 1st Calne Scouts. Although down on last year, both the Motorcycle Meet and Christmas Lantern Parade continue to be a fundamental source of income and raise around £1000 at each event.

Expenditure

During the year our main expenditure can be summarised as follows:

	2018/2019	2019/2020	Change	
Capitation	£4,585	£3,373	▼	20%
Hall Running Costs	£9,905	£7,329	▼	26%
Vehicle Running Costs	£1,381	£2,078	▲	50%
Camp & Activity Costs	£2,737	£2,716	▼	1%
Fundraising Costs	£902	£770	▼	15%
Other Expenses	£578	£651	▲	13%

Expenditure was £17,217; it varies from year to year.

- Hall Running Costs at over £7,000 illustrates an overall decline on the prior year's spend which includes a £3000 investment in several sets of folding tables and chairs for use inside the Hall.
- Hall hire continues to offset some of the running costs, hall repairs and maintenance have remained in line with prior years spend but rising utility bills continue to put pressure on income sources.
- In summary, despite falling subscriptions and pressure from rising utility bills, membership will be held at £12 per month for another year. We will continue to monitor increasing hall utilities and expenses and look for savings wherever possible.

Summary

At the end of the financial year, our closing balance for Total Cash Funds is £40,092.

Cash is in a healthy position, reflective of the size of the group and the fact that we are saving some towards the cost of the building works.

7. Matters arising from Accounts:

Accounts were approved.

8. Chairman's Report.

- Mike thanked all of those involved in running the group, which in the last Scouting year was run well, financially sound.
- He referenced the challenging circumstances that people are facing and whilst Scouting had not been able to meet since March, he wished to assure all that the background activities of maintenance and management are still getting the appropriate attention.

9. G.S.L. Report

- Toni Gregory again reflected on the impact that has been experienced through Covid-19 but was happy to say that many of the young members still wished to return to face to face Scouting when it was safe to do so.
- There were no individual section reports at this AGM.

10. Election of Officers

Chairman:	Mike Curry
Vice-Chairman:	Dave Thompson
Secretary:	Zoe Powney
Treasurer:	Claire Cashen
Public Relations Officer:	Becky Sage
Fund Raising Co-ordinator:	Jackie Williams
Scout Parent Reps:	Martin Cook
Cub Parent Representative	Stu King
Beaver Parent Representative:	Stu King

Leaders on Executive Committee:

GSL	Toni Gregory
Assistant GSL	Martin Rushforth

Co-opted Members:	Sean Dawes
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11. Mid Wiltshire District

- Alex and David attending from County and District and shared an update that District had approved face to face Scouting subject to each group sharing activity plans and necessary risk assessments.
- Approval(s) can be given within 2 weeks of submission.
- Groups are encouraged to meet where it is possible.

- They also shared their understanding that many groups may be struggling financially and where that is the case then additional support may be available.
- David asked the attendees of the AGM whether they would wish to represent 1st Calne at the forthcoming District AGM and future meetings.
- Both Alex and David shared their thanks for all involved in running 1st Calne.

12. Dates of Next Meetings

The next AGM date was not agreed but will be notified in advance and it is hoped to be face-to-face in 2021. To be advised.

Treasurer's Report for Year ending 31st March 2021

This has been an unprecedented and very hard year for all, not least 1st Calne Scout Group. The groups cash position has been eroded following the cancellation of all fundraising and scouting activities, whilst continuing to maintain the scouting hall, minibus and pay utility bills. This is evident in the year end income statement; whereby monetary assets have decreased 15% year on year to £34,161.

2020-21 Accounts

Income		Prior Yr.		Expenses		Prior Yr.	
Subscriptions	£4,476	▼	53%	Capitation	£3,567	▼	3%
Gift Aid	£0			Hall Running Costs (1)	£5,261	▼	28%
Fundraising	£54	▼	98%	Vehicle Running Costs	£1,525	▼	27%
Donations	£10	▼	88%	Camp & Activity Costs (2)	£280	▼	90%
Hall Hire	£675	▼	82%	Fundraising Costs	£15	▼	98%
				Other Expenses	£543	▼	17%
Total	£5,215	▼	69%	Total	£11,191	▼	35%

Income

Membership fee income has fallen to less than half the previous year due to covid restrictions and the suspension of all face-to-face scouting activities. We are incredibly grateful to the parents that continued to pay membership fees as a donation to help offset the groups running costs.

Income from HMRC via the **Gift Aid** scheme will accumulate and due to delays in HMRC processing claims this will now fall into 2021-22 accounting period. Gift Aid continues to provide essential additional income to the group, increasing the value of our membership fees and donations by 25p in every £1. **I would urge all parents to sign up if eligible to do so.**

Fundraising plays a huge part in continuing to run and grow 1st Calne Scouts, so it was a devastating blow to the group when all fundraising events had to be cancelled during 2020. We look forward to being able to resume fundraising opportunities in the latter half of 2021/22.

Expenses

Hall Running Costs at over £5,000 continues to be a significant expense to the group, particularly as the space remained empty and unused for the year. Hall hire continues to

offset some running costs, but due to coronavirus restrictions there was limited opportunity to rent the space out leading to a fall in income.

Capitation at over £3,500 remains in line with the prior year, despite the group being inactive due to coronavirus restrictions we are still required to pay a fixed fee per group member to Mid Wiltshire District Scouting Association.

Clare Cashen

1st Calne Treasurer



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
1ST CALNE SCOUT GROUP

No (if any)
305922

Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2020	To	Period end date 31/03/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	4,476	-	-	4,476	10,940
Hall Hire	675	-	-	675	3,870
Camps / Activities	1,550	-	-	1,550	1,319
Donations and Grants	10	-	-	10	80
Uniform / Book Sales		-	-	-	-
Bank Interest Recieved	44	-	-	44	51
Gift Aid Repaid		-	-	-	-
Fundraising	54	-	-	54	1,987
Gas Rebate	45	-	-	45	-
Electricity Rebate		-	-	-	-
Van Insurance Rebate	45	-	-	45	-
Sub total (Gross income for AR)	6,899	-	-	6,899	18,247
A2 Asset and investment sales, (see table).					
Sale of Assets - Canoes		-	-	-	120
	-	-	-	-	-
Sub total	-	-	-	-	120
Total receipts	6,899	-	-	6,899	18,367
A3 Payments					
Council Tax & Water	948	-	-	948	1,047
Insurance	1,571	-	-	1,571	1,500
Hall Repairs and Cleaning	854	-	-	854	2,508
Uniform / Badges		-	-	-	1,110
Minibus/Trailer Expenses	1,569	-	-	1,569	2,078
Electricity	555	-	-	555	685
Gas	1,085	-	-	1,085	1,273
Fundraising Expenses	15	-	-	15	770
Camp / Activity Expenses	1,830	-	-	1,830	2,925
Equipment	63	-	-	63	191
Support and Training	70	-	-	70	346
AGM Expenses		-	-	-	29
Donations		-	-	-	25
Advertising	204	-	-	204	60
Internet	292	-	-	292	316
Building Project		-	-	-	-
Capitation	3,567	-	-	3,567	3,673
Subscriptions	207	-	-	207	-
		-	-	-	-
Sub total	12,830	-	-	12,830	18,536
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,830	-	-	12,830	18,536
Net of receipts/(payments)	- 5,931	-	-	- 5,931	- 169
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	40,092	-	-	40,092	40,261
Cash funds this year end	34,161	-	-	34,161	40,092

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	12,013	-	-
	Short Term Investment Account	6,851	-	-
	Lloyds Building Fund	15,297	-	-
	Total cash funds	34,161	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Clare Cashen	



Chair Report October 2021

Of course, we're happy to be welcoming you back in our Hall for a face-to-face AGM. Thank you for all coming and of course thanks to all our volunteers in the varied roles.

It has been a very hard period for all aspects of society, but now we are able to restart our activities I am very hopeful for the Group.

Where previously we had 6 sections, due to both reduction in our young members that have not returned to Scouting but also our Adult Leaders we are now operating one section each across Beavers, Cubs and Scouts.

The Committee has continued to meet and run all aspects of the Group that happen in the background.

The Treasurer's Report highlights that our outgoings are much higher than income and whilst we have maintained the subscription level at £12 for the past 7 years, we feel it is now the right time to increase this to £15 per month. This will be from 1st April 2022.

To encourage a return to Scouting we do want to increase adventurous activities and where possible the Group will contribute to reduce the costs to you.

Communication is critical and during the last year this has been a challenge, as has conducting online activities. We have an opinion on the reasons for this, but we would love to hear your feedback and ideas on areas for improvement.

Calne Scouts cannot run without the support from our local community, we need all your support to help to deliver a strong Scouting provision in our town.

It is not necessarily about being a Leader in uniform, but being able to offer support across a whole range of activities – if you are a social media guru why not help us with our Facebook group, good at arranging activities then offer your help on of the Leaders or simply come along to a section evening as part of a parent rota... it is entirely up to you, but without you it is a lot harder to make happen.

Mike Curry

Chair



GSL Report October 2021

Firstly, I want to thank and praise the hard work, support, and dedication that the Leaders gave shown in this difficult time.

The past year has been a strange one. We started back face to face properly in September.

We have only two nights going now due to the lack of Leaders and the number of young people attending across the Group is down from the pre covid-19 levels.

Whilst we would like to get back to our previous size, we cannot do that until we have enough Leader support.

Hopefully this year we will be doing Remembrance Sunday parade.

Mid Wiltshire District is arranging a St Georges day camp for April 2022.

1st Calne Scouts has been going for nearly 110 years and it would be sad to see it close due to lack of support.

Finally, we as leaders would like to thank the Executive Committee for all their hard work and support.

Toni Gregory

Group Scout Leader

Beavers Report October 2021

We started back on the 6th of September, where we had 21 new Beavers and 2 existing Beavers.

We have been doing various team building activities to see how they interact with each other and how the children listen to the leaders.

- 6th Sep – **Introduction** and **Team Games** – we each introduced ourselves and discussed what Beavers (Scouting) is about. Followed by team games in the garden, to encourage them to talk to each other, and to see who works well with who.
- 13th Sep – We carried out a **Scarecrow hunt at Castle Fields**. (I printed off pictures of Scarecrows with a letter on the back and hid them around Castle Fields area) the Beavers were split up into groups of 3-4 of people that they don't know (i.e., not from the same school). Each team was accompanied by a parent and given a map to show roughly where the scarecrow pictures should be. They were also given different sheets with different scarecrows on, and had to find the hidden word, which was 'Lord Baden Powell'. We then discussed who he was.
- 20th Sep - **Team Games** – We had various team games at the Hall, such as Ball in the Cup, Cup Stacking and building with Lego. Again, we mixed the Beavers up with other Beavers that they would not necessarily know to get them to interact and talk to each other.
- 27th Sep – **Investing** – we carried out investing of most of the Beavers, there were a few that were off, or had asked if they could be invested at another time as they still were not sure if they wanted to stay.
- 4th Oct – **Space** – We discussed the planets names, positions and how to identify and created space bookmarks.
- 11th Oct – **Communication** – discussed different ways to communicate.

We do tend to have between 2-3 parents stay each week, which has helped where we have tried separate them into smaller groups.

I don't think we can take any more Beavers at the present time, as the group that we currently have are quite active and we need to encourage them to focus more. Being the younger age, they do need more attention.

Sam Moody

Beaver Leader



Cubs Report October 2021

With a lower number of Cubs and less volunteer Leaders when we restarted in June, we took the decision to run only one Cub Pack.

After the School holidays our first evening was a reintroduction after being away for so long.

As usual the Cubs have been working hard on their badge work.

Meeting outdoors the Cubs had a great time river dipping in the River Marden.

This has then been followed by a Scavenger Hunt, Map & Compass, and Knot work, but above all else making sure that we all have fun.

With the darker nights we will continue to focus on some of the core Scouting skills to the end of this year.

Future activities include going to PGL which due to the pandemic was cancelled twice.

We hope to keep a programme that meets the needs of our young people and with the necessary support of parents, being hopeful that more volunteers can come forward to become Leaders then more adventurous activities can be arranged, making in more fun for the children.

We aim to assist the children to acquire many of the skills they will need in life so if there are any parents, older siblings, aunts, uncles, or grandparents who have skills they think will be of interest to the children please, please, please let us know.

We all have skills we can pass on and look forward to doing lots of new activities over the next few months.

Yours in Scouting

Brian Stevens

Cub Leader



Scouts Report October 2021

During the pandemic the leaders made the decision that we would not run any online Scouts, as many of the young people would have spent much of their day doing the same for home school and felt the young people would appreciate the break.

We started back doing face-to-face Scouting towards the end of the last School year being outside as much as possible to help with social distancing and to make it as fun as possible. During this time, we gathered as many ideas as we could for the return in September leading up to Christmas. We have so far been running evenings based on these ideas from the young people, as well as getting the new patrol leaders into their roles by running some games for us.

Looking forward we are hoping to be going off to do some bouldering and archery, along with some night hikes and dark wide games in the new year.

We currently have 24 Scouts, with only 3 looking at moving up until next September.

The section wouldn't run without the help of Jo, who has enthusiastically got into her role as Leader, along with Abby and James who also bring lots of energy and knowledge to the team to help the young people get the most out of the nights.

However, James and I are moving away (I already have) and won't be able to help after Easter next year so we would really appreciate the help looking for more leaders to help support Jo, and Abby to run the section for all to enjoy.

Thank you for all your help over the last year.

Yours in Scouting

Joe Pearson

Scout Leader